



# **Production and Cellar Crew Member - Swing**

Classification: Non-exempt

Supervisor: Cellar Manager

03/11/2019

## **Job Overview**

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### **2 Towns Vision:**

We aspire to create craft cider that is accessible to the people, utilizing the most advanced cider making standards, and quality Northwest ingredients, without being afraid to do things a little differently. Much like our product, 2 Towns as a company is fun, unique, and filled with energy. Our crew makes what we do possible, and we are committed to fostering an environment of fairness, empowerment, and security.

### **Job Summary:**

The Production and Cellar Crew Member will be working within the production crew to produce hard cider. Primary responsibilities for this position include the day-to-day fermentations, filtrations, and production of hard cider. Other tasks involve filling kegs, cleaning tanks, washing kegs, yeast rehydration and nutrient additions to the fermentations. These tasks involve lifting, moving, pulling, pushing and taping 35lb+ cases of bottles and cans, moving 150lb+ kegs onto and off of pallets, driving a forklift, climbing ladders, working with chemicals, and working in a team environment. Cellar crew members are expected to have a positive attitude and contribute to the success of the packaging team and cleanliness of the cellar. They should expect a fast-paced environment and around 40 hours per week.

## **Essential Duties and Responsibilities**

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**General Purpose:** Production and Cellar Crew Members assist with the daily operations in our cellar. Operations range anywhere from producing cider, running crossflow filtrations, cleaning equipment, and preparing the finished product for sales and distribution. Specifically, this individual will be expected to:

- Follow proper SOPs and remain competent in all areas of production.
- Quickly and efficiently execute cellar tasks and responsibilities
- Maintain a positive attitude and help foster a collaborative environment.
- Demonstrate attention to detail during repetitive tasks.

- Multitask while continuing a high standard of quality work.
- Operate a forklift in a busy environment.
- Load/unload delivery trucks with finished product.
- Assist with keeping the cellar clean and organized.
- Ensure clean and organized personal and shared workspaces.
- Clean kegs and hoses.
- Participate in quarterly staff meetings.
- Adhere to 2 Towns safety policies and procedures at all times.
- Observe and follow all policies described in the Employee Handbook.
- Help staff the annual Harvest Party.
- Other duties as assigned.

## **Preferred Skills and Abilities**

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- Motivated to make a difference in an entrepreneurial environment.
- Able to retain confidential company knowledge.
- Able to function in a dynamic, fast-paced work environment.
- Able to work with honesty and integrity.
- Friendly, professional attitude.
- Thrives in group work situations.
- Strong team player qualities.
- Able to work independently.
- Excellent time management skills.
- Able to be flexible in both schedule and duties.
- Passionate about craft beverage industry (Cider, Beer, Wine, Mead).
- Willing and able to travel on rare occasion.
- Able to drive for long periods of time (rarely).
- Able to work evenings and weekends.

## **Required Minimum Qualifications**

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- 21 years or older.
- Education: High School Diploma or equivalent.
- Valid Oregon Driver's License and acceptable driving record.
- Able to kneel and stoop occasionally.
- Able to lift and laterally move by hand filled half-kegs (154 lbs).
- Able to move heavier items such as kegs, drums, totes, and pallets, using tools such as a hand truck, pallet jack, or a forklift.

## **Desired Qualifications**

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- Minimum 6 months of alcohol production experience in a commercial cellar.
- Experience using filtration equipment, crossflow filter experience highly desired.
- Forklift proficiency and certifications.
- Proficiency with Microsoft Office suite of products as well as Internet.
- Looking for a long term job opportunity.

## Physical Demands

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The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; walk; use hands to move cases, reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and visually count. The employee is required to stand most of the day.

The employee must frequently lift and/or move up 154lbs pounds or more by hand, as well as move heavier amounts laterally or vertically using available tools such as a forklift, pallet jack, or hand truck.

## Work Environment

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The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderate to loud most of the time.

## Compensation and Benefits

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2 Towns Ciderhouse offers competitive wages that will be determined by experience and qualifications. Benefits for full-time staff include health/dental insurance, 401(k), Paid Time Off, profit sharing bonus opportunities when applicable, 70% off product purchases, and quarterly merchandise stipend.

## To Apply

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Please submit the following documents to [jobs@2townsciderhouse.com](mailto:jobs@2townsciderhouse.com) by 5:00pm on Tuesday, March 19<sup>th</sup>:

1. Your resume
2. A cover letter that describes any previous alcohol production experience

**Resumes submitted without cover letters will not be considered. Please, no phone calls about this position.**

2 Towns Ciderhouse is an equal opportunity employer.